

Preparation of Manuscripts and Electronic Manuscript Submission Instructions for the INTELEC[®] 2006 Conference Proceedings

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Abstract - The instructions contained herein can be used as a guide for the preparation and delivery of manuscripts in an electronic format for inclusion in the INTELEC 2006 Conference Proceedings.

The final manuscripts are due no later than June 23, 2006.

I. PREPARATION AND APPEARANCE OF MANUSCRIPTS

Please follow these instructions scrupulously before starting, taking particular note of required margins, fonts, formats, and manuscript submission requirements. The quality of the finished product is dependent upon receiving the authors' help at this stage of the publication process. The final version of the manuscript is the responsibility of the authors, as no other checking or proofreading of the text will be done other than by the authors.

The INTELEC 2006 Conference Proceedings will be produced directly from the authors' manuscript in the exact form submitted. This document has been prepared in accordance with the requirements defined in Sections IB, IC, ID and Table I. Therefore, this document can be used as a template for preparing your manuscript.

All manuscripts shall be submitted as described herein as an Adobe Portable Document Format (.pdf) file, an open cross-platform file format that preserves the original look of documents across a wide variety of computer platforms, printers, and electronic distribution methods.

A. Manuscript Length

As indicated in the Call for Papers, the manuscript must be prepared in English and should have a maximum length of eight single-spaced, double-column, typewritten pages, including figures.

B. Manuscript Page Set-up

Using a Microsoft Word or WordPerfect desktop publishing facility, prepare the manuscript using a Page Setup of 8 ½ x 11 inches (21.6 cm x 27.9 cm).

C. Margins, Columns and Justification

Format and Page Set-up: In formatting the page, set top and bottom margins to 1 inch (25 mm) and left and right margins to 0.7 inches (18 mm). Use a two-column format with a column width of 3.45 inches (88 mm). The space between the two columns is 0.2 inches (5 mm) with the text justification set to "block" (left/right) justification. Paragraph indentation should be about 0.14 inches (3.5 mm).

D. Font Types and Sizes

Please follow the type appearance and sizes specified in Table I. Use a proportional, serif font such as Times New Roman or Dutch Roman. Do not use an unusual font, which may not be licensed across different software platforms, and could render the manuscript corrupt or unreadable.

TABLE I
TYPE SIZES FOR PAPERS

Type size (pts.)	Appearance		
	Regular	Bold	<i>Italic</i>
6	Table captions ^a , table superscripts		
8	Section titles ^a , references, tables, table names ^a , first letters in table captions ^a , figure captions, footnotes, text subscripts and superscripts		
9		Abstract	
10	Authors' affiliations, main text, equations, first letters in section titles ^a		<i>Subheadings</i>
11	Authors' names		
24		Manuscript title	

^aUppercase.

II. IEEE COPYRIGHT FORM

An IEEE Copyright Form is required in order to publish the manuscript in the INTELEC 2006 Conference Proceedings. The IEEE Copyright Form is available at <http://www.ieee.org/web/publications/rights/index.html> clicking on the **IEEE Copyright Form** icon and selecting the .pdf, or .doc version. Download and print a copy of the IEEE copyright form.

IEEE requires that the author sign and return this form by fax as indicated in Section IIA below to INTELEC 2006 Publications as a prerequisite for publication.

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A. Copyright Form Submission

Please print the manuscript title and the session number as indicated at the top of the IEEE copyright form. The completed form shall be faxed to:

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Authors **must** submit an IEEE Copyright Form in order for manuscripts to be accepted and published.

III. IEEE XPLORE® REQUIREMENTS FOR PDF

The new IEEE Xplore® Requirements for PDF will be enforced. All conference articles submitted for inclusion in IEEE Xplore must adhere to the IEEE Xplore PDF specification for compatibility.

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Conference ID: intelc06

A link is also provided on the INTELEC 2006 web site at:

www.intelec.org

IV. ELECTRONIC SUBMISSION OF MANUSCRIPTS

Only electronically submitted manuscripts in an Adobe Portable Document Format (.pdf) will be accepted. All submitted manuscripts will ultimately be processed and filtered to ensure consistent formatting throughout the conference proceedings.

The .pdf converted manuscripts will be bundled with viewing software for distribution on a CD-ROM.

A. Manuscript Electronic Submission

Once a .pdf file of the manuscript has been created, as described in Section III, the manuscript may now be submitted for publication. The pdf-formatted manuscript should be submitted to:

intelec@pcmisandiego.com

B. Preliminary Manuscript Processing

The manuscript will be processed by INTELEC 2006 Publications to ensure that consistent formats, fonts and font sizes are utilized. Page numbers and the necessary document identification will also be added. The equations, figures, graphics and pictures will be confirmed to ensure quality.

C. Manuscript Acceptance

Manuscripts that do not comply with the INTELEC 2006 Authors instruction or IEEE Xplore® Requirements for PDF will be returned to the author for compliance with these requirements.

Authors who submit manuscripts that fail to comply with the guidelines set forth in these *Authors Instructions* and the IEEE Xplore® Requirements for PDF will **not** be included in INTELEC 2006 Conference Proceedings.

This copy will be the "final" version of the manuscript and will be directly used in the publication of the CD versions of the INTELEC 2006 Conference Proceedings.

D. Electronic Submission Questions / Support

Any questions regarding electronic manuscript submission may be referred to:

intelec@pcmisandiego.com

V. EXCESSIVE COMMERCIAL CONTENT

Please recall our regular caution against presentations designed towards selling a product or service rather than describing a new technical result. If deemed excessively commercial, the manuscript will be returned. The session chair and co-chairperson also have the authority to interrupt the presentation at their discretion.

VI. FUTURE COMMUNICATIONS

Additional communications to all authors will be forthcoming. These communications will include:

- instructions on preparing presentations and the materials required at the conference,
- the time and facilities available to authors for their presentation,
- the location of the Speakers' Ready Room,
- the time and location for the Authors' Breakfast, and
- a request for a short biography of the presenting author to be used by the Session Chair for presenter introductions.